



C U Y A M A C A
· C O L L E G E ·

• A C A D E M I C • S E N A T E •

Regular Meeting
Thursday, February 28, 2008

MINUTES

PRESENT: J. Campbell, K. Dudzik, J. Ford, G. Gomez, S. Haber, L. Halstead, C. Hammond, J. Hider, N. Keeley, T. Nichols, T. Pagaard, K. Wergeland, M. Wangler
ABSENT: J. Custeau, T. Marshall, P. Thiss, A. Zambelli
OTHERS: None

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Jan Ford called the meeting to order at 2:10 p.m.

I. APPROVAL OF MINUTES

M/S/P (Campbell/Hider) to approve the minutes of the meeting of February 14, 2008.

II. PRESIDENTS' REPORT

A. *Election of New Officers*

Jan Ford congratulated the new Academic Senate Officers and Part-time Senator at Large for '08-'09:

Michael Wangler, President,
Nancy Jennings, Vice President
Cindy Morrin, Regular (Full-time) Officer at large
Lauren Halstead, Part Time Officer at Large
Judy Campbell, Part Time Senator at Large

B. *Senate Reception*

On April 25, 2008 an all faculty reception will be held at the home of Judy Campbell to honor new faculty. The event will be held from 4:30-6:30 p.m. Directions and more information will be forthcoming.

C. *Budget Committee Update*

President Jan Ford distributed information on: 1. Cuyamaca College FY 07/08 Mid-year Budget Reduction Strategy, 2. Grossmont-Cuyamaca Community College District FTES Comparison, and 3. FY 08/09 College Budget Criteria. She gave an update on the current college budget projection shortfalls for 08/09 and the proposed college plans for cutbacks of 3%, 5%, and 10% to meet those shortfalls. The criteria for developing the college 08/09 budget focuses on three main areas: ensuring student access to classes, preserving existing faculty and staff contract positions and meeting enrollment goals.

D. *Smoking On Campus*

Jan Ford distributed a map of Cuyamaca highlighting four areas that have been designated as smoking areas. More signage has been posted in these areas. Discussion was held on what to do if the students do not adhere to the non-smoking policy.

E. *Faculty Obligation Number*

Jan Ford shared the full time Faculty Obligation Number Report sent to the state from GCCCD and explained how the full time equivalent faculty (FTEF) number was calculated. The GCCCD state obligation number for fall, 2007 was 274.7 FTEF which calculates to 40.6% full time faculty while GCCCD's fall, 2007 FTEF was 322 which calculates to 47.6% full time faculty.

III. ACTION

A. *Basic Skills Task Force*

M/S/P (Nichols/Haber) to forward to the Innovation and Planning Council approval of establishing a new Basic Skills Committee, a revised version of the Basic Skills Task Force presented on 2/12/08.

IV. INFORMATION

A. *Academic Rank and Emeritus Policy*

In the absence of Tony Zambelli, chair of Academic Rank Committee (ARC), Jan presented ARC recommended changes to Cuyamaca's Emeritus Policy for retired faculty. Concerns were raised about the requirement for recent service in the years before retirement. There was also discussion about exploring the possibility of part time instructors obtaining emeritus status.

B. *Establishing Discipline Equivalencies*

Jan Ford provided an update on the progress of GCCCD moving to adoption of discipline equivalencies instead of course equivalencies for those applying for positions who do not meet the minimum qualifications established by the state for each discipline. Jan read the proposal introduced at the joint senate meeting spring, 2008 to establish a process for establishing discipline equivalencies. Both colleges need to agree on the process to be used. The Instructional Council at Cuyamaca recommended that when one college signs off on a discipline equivalency, the other college will respect and agree to that determination.

C. *Office Hours for Part-time Instructors*

Judy Campbell presented a resolution to support the importance of office hours for part time instructors. The resolution includes establishing a district task force to investigate and establish a plan to implement office hours for part-time faculty. Grossmont College Academic Senate passed a similar resolution in support of office hours for part time instructors in 2007.

D. College Hours for 2008-2009:

Jan Ford presented a schedule of possible college hours for 2008-2009. After discussion there were suggestions for changes to be investigated before action is taken at the next meeting.

V. ADDITIONAL REPORTS

A. *Vice President's Report* – No report due to lack of time.

B. *Curriculum Committee Report* - Courtney Hammond presented an update on the University Transfer Studies Degree that has been eliminated through Title 5 changes and will be obsolete in fall, 2008. The current requirements may be reconfigured into a University Transfer Studies Certificate of Achievement. She also shared preliminary discussions that have taken place in the Curriculum Committee on a possible proposal to modify the Cuyamaca College AA/AS degree general education pattern and requirements. The proposal includes addition of an Area E to the current GE pattern called Lifelong Understanding and Self-Development. Discussion followed on the history behind how the current GE pattern including Areas A, B, C, and D were established without an Area E. More discussion in the Curriculum Committee and the senate will take place before any decisions are made.

VI. PUBLIC COMMENT

ADJOURNMENT – Senate President Jan Ford adjourned the meeting at 3:55 p.m.

Recorded by Robin Avgerenos